

## Education Council

Regular meeting

Thursday, December 5, 2024

Online, Zoom

*Draft Minutes Approved January 9, 2025*

### Attendance

#### Members

##### Program Faculty:

- Jillian Garrett, Education Council Chair (Arts)
- Brenda Ridgeley (Business)
- Christopher Torrie (Foundation)
- Brett Wade (Health and Social Development)
- Morgan Martin (Science and Technology)
- Kelly Brochu (Trades and Apprenticeship)

##### Regional Faculty:

- Eva Gavaris (South Okanagan)
- Leanne Mallory, Vice Chair (North Okanagan)
- Bryan White (Shuswap Revelstoke)

##### Support:

- Michelle Somerville (Support)

##### Students:

- Samreet Kaur (Central Okanagan)
- Kaelah Riley (Shuswap Revelstoke)
- Yashtaj Singh (North Okanagan)

##### Educational Administrators:

- Samantha Lenci, Provost and Vice President Academic
- Chris Newitt, Associate Dean, Arts and Foundational
- Danny Marques, Associate Dean, Trades & Apprenticeship
- Joan Ragsdale, Special Advisor, In-community Program Design

##### Non-voting:

- Inga Wheeler, Registrar
- Cindy Battersby (Board of Governors)
- Rhea Dupuis, Director Indigenous Relations & Reconciliation

##### Recording:

- Elaine Booi, Governance Administrator

##### Guests

- Danielle Robinson, Associate Dean, School of Business

##### Presenting:

- Caroline Gilchrist, Business 138 BDC /TT1 1 Tf-0.005 Tc 0.00

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Topic	Action
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Year Policy. I. Wheeler noted that the flex day is not included in the policy but suggested that it can continue as an option as it is considered more procedural than policy.

A member suggested streamlining accessibility to the final assessment schedule online and noted that the schedule is difficult to locate on the website. I. Wheeler noted that she can work with IT to ensure when the final assessment schedule is more accessible to students.

*C. Battersby left the meeting at 5:46p.m.*

***Motion: THAT the Okanagan College Education Council approves the Academic Year Policy for recommendation to the Board of Governors as presented.***

***M. Sommerville***

***CARRIED***

5.4 Education Council Bylaws

J. Garrett presented the proposal noting work that Joanna Campbell and Kristen Wiebe contributed. L. Mallory, C. Newitt, and D. Marques reviewed the Education Council Bylaws before they were distributed to all members.

Members noted a few updates to the bylaws including updating the definition Faculty/Instructor to match the election rules, noting that the Chair and Vice Chair must be voting employees, and punctuation.

J. Garrett noted that the Education Council Bylaws will be brought to the January 2025 meeting with the changes noted above for review.

**6. REPORTS**

6.1 Academic Regulations and Policy Committee

J. Garrett noted that ARP is updating the Final Exam Policy to the Final Assessment Policy to include all types of final assessments. J. Garrett noted that ARP will review whether

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Topic	Action
institution. J. Garrett suggested that R. Dupuis	



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