







d. **Program revision: Bachelor of Business Administration – Human Resources Management Specialty**

**Motion:** A Krebs/ V Neykov

That Education Council approves the program revision: Bachelor of Business Administration – Human Resources Management Specialty as recommended by the CPRC – BUS:

- The implementation date should be December 2019.
- After a question from a member, B Gillett explained that the HRM specialty has undergone changes in a large part because the profession has become more structured. As a result, the department has looked at what is really required within the program and what is not. The required courses are only what students need for designation. The increased optional courses give students more flexibility to explore the broader HRM field.

**Carried**

e. **Program revision: Bachelor of Business Administration – Marketing Specialty**

**Motion:** K Douglas/ T Walters

That Education Council approves the program revision: Bachelor of Business Administration – Marketing Specialty as recommended by the CPRC – BUS:

- The revision is to reflect the course name change to BUAD 334.

**Carried**

f. **Course revision: OADM 129** **Word Processing II**

**Motion:** M Somerville/ D Silvestrone

That Education Council approves the course revision: OADM 129 Word Processing II as recommended by the CPRC – BUS:

- B Ridgeley explained that as BC Campus is no longer operating, the Office Administration department had to cleanup their prerequisites. This is particularly an issue for online students, who can move around more freely.

**Carried**

g. **Course revision: OADM 136** **Office Procedures**

**Motion:** R Tyner/ A Krebs

That Education Council approves the course revision: OADM 136 Office Procedures as recommended by the CPRC – BUS:

- As above.

**Carried**

h. **Course revision: OADM 143** **Accounting I**

**Motion:** V Neykov/ T Walters

That Education Council approves the course revision: OADM 143 Accounting I as recommended by the CPRC – BUS:

- As above.

**Carried**

i. **Course revision: OADM 144** **Accounting II**

**Motion:** G Coulthard/ T Walters

That Education Council approves the course revision: OADM 144 Accounting II as recommended by the CPRC – BUS:

- As above.

**Carried**

- j. **Course revision: OADM 156**                      **Accounting Assistant Simulation**  
**Motion:** R Tyner/ V Neykov  
That Education Council approves the course revision: OADM 156 Accounting Assistant Simulation as recommended by the CPRC – BUS:  
- As well as a prerequisite clean up, the course title is changing to reflect the program name change.  
**Carried**
- k. **Course revision: OADM 165**                      **Presentation Graphics**  
**Motion:** G Coulthard/ V Neykov  
That Education Council approves the course revision: OADM 165 Presentation Graphics as recommended by the CPRC – BUS:  
- The revision is to tidy up the prerequisites.  
**Carried**
- l. **Course revision: OADM 169A**                      **Spreadsheets I**  
**Motion:** V Neykov/ D Silvestrone  
That Education Council approves the course revision: OADM 169A Spreadsheets I as recommended by the CPRC – BUS:  
- As above.  
**Carried**
- m. **Course revision: OADM 171**                      **Desktop Publishing**  
**Motion:** T Walters/ M Somerville  
That Education Council approves the course revision: OADM 171 Desktop Publishing as recommended by the CPRC – BUS:  
- As above.  
- A member questioned if both OADM 167 and 128 needed to be listed, as OADM 167 is a prerequisite for OADM 128. B Ridgely will look in to this and contact M Welsh if a change is necessary.  
**Carried**
- n. **Course revision: OADM 181**

Therapist Assistant Diploma  
Adult Special Education  
Pharmacy Technician Certificate  
Practical Nursing Diploma

- There is a small typo in the ECE schedule; it should read, "August 31", not 30.
- There is also a typo in the ASE schedule, it should read, "January 2021", not 2020.

**Carried**

**5.6**

**Motion:** D Silvestrone/ A Hay  
That Education Camera moves ex camera.  
**Carried**

**6. Reports**

**6.1 Council Chair's Report – D Marques**

- OC hosted the BC Academic Governance Council on October 7. It was interesting to see how every institution is going through similar processes and issues as OC.

**6.2 President & Vice-President Education Report –**

the form content can be setup in the Kualu CM product. This will be an iterative process as proposals are setup in Kualu and move through the approval processes. The focus has also been on reviewing the workflows (from proposal genesis, through